

VICKI S. COOK CIRCUIT JUDGE DIVISION II

18TH JUDICIAL DISTRICT – EAST

GARLAND COUNTY COURTHOUSE • 607 OUACHITA AVE. • RM. 120 • HOT SPRINGS, ARKANSAS 71901 TELEPHONE: (501) 622-3770 • FAX: (501) 321-0067 • PROBATION TELEPHONE: (501) 622-3772

May 11, 2009

CIRCUIT JUDGE: VICKI S. COOK

COURT REPORTER: RENÉE HÉBERT DAUGHERTY, CGR, ext. 14

TRIAL COURT ASSISTANT: SARAH BEATY, ext. 17

COURT ADMINISTRATOR/ PROBATION OFFICER: SHELLY LEDBETTER, ext. 25

RECEPTIONIST / DEPUTY CLERK MEDIATOR COORDINATOR: PAM RESOR, ext. 10

DEPUTY CLERK: BETTY BROWN, ext. 29

JUVENILE ADMINISTRATOR/ DELINQUENT INTAKE OFFICER: SHARON SMITH, ext. 24

PROBATION OFFICER: CLAUDIA CLARY, ext 23

CHIEF PROBATION OFFICER: KEVIN HOFFMAN, ext. 11

RESTITUTION/
COMMUNITY SERVICE COORDINATOR:
MILDRED SUMMERVILLE, ext. 16

MONITOR AND TRACKING SUPERVISOR PROBATION OFFICER: RANDY GREEN, ext. 27

FINS INTAKE/PROBATION OFFICER: CHRISTINA SELIG, ext.15

PROBATION OFFICER: ANNETTE SWINDLE, ext 20

PROBATION OFFICER: MARSHA RAWLINS, ext 28

A.L.E. SCHOOL LIAISON/PROBATION OFFICER: MIKE HAWTHORNE, ext 21

COMMUNITY SERVICE SUPERVISOR/ PROBATION OFFICER: MIKE SMITH, ext. 31

CRISIS INTERVENTIONOFFICERS: MIKE MULDOON BILLY DODSON Chief Justice Jim Hannah Supreme Court of Arkansas 625 Marshall Street Little Rock, AR 72201

Dear Chief Justice Hannah:

Pursuant to Administrative Order Number 14 – Administration of Circuit Courts, the four circuit judges of the 18th Judicial District-East have met and unanimously voted in favor of the following Administrative Plan.

Division I. Judge John Homer Wright shall hear:

50% adult criminal cases:

30% civil cases:

10% domestic relations cases;

25% probate cases.

Division II. Judge Vicki Shaw Cook shall hear:

100% juvenile cases;

10% civil cases:

30% domestic relations cases;

25% probate cases.

Division III. Judge Lynn Williams shall hear:

40% civil cases:

40% domestic relations cases;

25% probate cases.

Division IV. Judge Marcia R. Hearnsberger shall hear:

50% adult criminal cases:

20% civil cases:

20% domestic relations cases;

25% probate cases.

With warmest regards,

N. T.

Division III

Division II

Administrative Judge,

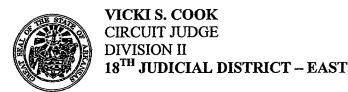
Vicki Shaw Cook

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Division J

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June 17, 2009

CIRCUIT JUDGE: VICKI S. COOK

COURT REPORTER: RENÉE HÉBERT DAUGHERTY, CCR, ext. 14

TRIAL COURT ASSISTANT: SARAH BEATY, ext. 17

COURT ADMINISTRATOR/ PROBATION OFFICER: SHELLY LEDBETTER, ext. 25

RECEPTIONIST / DEPUTY CLERK MEDIATOR COORDINATOR: PAM RESOR, ext. 10

DEPUTY CLERK: BETTY BROWN, ext. 29

JUVENILE ADMINISTRATOR/ DELINQUENT INTAKE OFFICER: SHARON SMITH, ext. 24

PROBATION OFFICER: CLAUDIA CLARY, ext 23

CHIEF PROBATION OFFICER: KEVIN HOFFMAN, ext. 11

RESTITUTION/
COMMUNITY SERVICE COORDINATOR:
MILDRED SUMMERVILLE, ext. 16

MONITOR AND TRACKING SUPERVISOR PROBATION OFFICER:
MIKE HAWTHORNE, ext. 21

FINS INTAKE / /PROBATION OFFICER: CHRISTINA SELIG, ext. 15

PROBATION OFFICER: ANNETTE SWINDLE, ext 20

PROBATION OFFICER: MARSHA RAWLINS, ext 28

A.L.E. SCHOOL LIAISON/PROBATION OFFICER: BILLY DODSON, ext 27

COMMUNITY SERVICE SUPERVISOR/ PROBATION OFFICER: MIKE SMITH, ext. 31

CRISIS INTERVENTIONOFFICERS: MIKE MULDOON RODNEY MATTHEWS CONTACT BY PAGER 622-2889 Chief Justice Jim Hannah Supreme Court of Arkansas 625 Marshall Street Little Rock, AR 72201

Dear Chief Justice Hannah:

The judges of the 18-E Judicial District submit the addendum below to the Administrative Plan submitted by letter dated May 11, 2009.

Drug Court

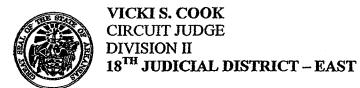
As part of the 18-E Judicial District Administrative Plan, pursuant to A.C.A. 16-98-302(C)(2), we will continue to have Adult Drug Court in Division I conducted by the Honorable Judge John Homer Wright. I approve his drug court docket.

A juvenile Drug Court has been established in Division II since September 2005. Obviously, I have approved the docket for the Juvenile Drug Court.

With warmest regards,

Nichi Show Cook

Vicki Shaw Cook



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September 23, 2009

CIRCUIT JUDGE: VICKI S. COOK

COURT REPORTER: RENÉE HÉBERT DAUGHERTY, CCR, ext. 14

TRIAL COURT ASSISTANT: SARAH BEATY, ext. 17

COURT ADMINISTRATOR/ PROBATION OFFICER: SHELLY LEDBETTER, ext. 25

RECEPTIONIST / DEPUTY CLERK MEDIATOR COORDINATOR: PAM RESOR, ext. 10

DEPUTY CLERK: APRIL LIMKE, ext. 29

DELINOUENT INTAKE OFFICER: SHARON SMITH, ext. 24

PROBATION OFFICER: ANNETTE SWINDLE, ext 20

CHIEF PROBATION OFFICER: KEVIN HOFFMAN, ext. 11 Chief Justice Jim Hannah Supreme Court of Arkansas

625 Marshall Street Little Rock, AR 72201

Dear Chief Justice Hannah:

RESTITUTION/ COMMUNITY SERVICE COORDINATOR:

The circuit judges in the 18th Judicial Circuit - East request MILDRED SUMMERVILLE, ext. 16 permission to implement our administrative plan now, subject to approval by the Supreme Court. MONITOR AND TRACKING SUPERVISOR

MIKE HAWTHORNE, ext. 21

FINS INTAKE / /PROBATION OFFICER: CHRISTINA SELIG, ext.15

PROBATION OFFICER: CINDY SCRIVNER, ext 23

PROBATION OFFICER: MARSHA RAWLINS, ext 28

A.L.E. SCHOOL LIAISON/PROBATION OFFICER: BILLY DODSON, ext 27 smb

cc:

COMMUNITY SERVICE SUPERVISOR/ PROBATION OFFICER:

MIKE SMITH, ext. 31 DRUG COURT COORDINATOR: CHRIS HOSKINS, ext. 19

CRISIS INTERVENTIONOFFICERS: MIKE MULDOON RODNEY MATTHEWS CONTACT BY PAGER 622-2889 With warmest regards,

Vicki S. Cook

Hon. John Homer Wright Hon Marcia Hearnsberger

Hon. Lynn Williams